



REQUEST FOR PROPOSAL

DATE POSTED: JUNE 30, 2020
TITLE: EMPLOYEE MEDICAL INSURANCE
NUMBER: 20-02
DUE DATE AND TIME: JULY 24, 2020, at 2:00 P.M. E.D.T.
OPENING DATE AND TIME: JULY 24, 2020, at 2:30 P.M. E.D.T.
LOCATION OF OPENING: 126 South 7th Ave., Wauchula, FL 33873
PURCHASING CONTACT: NICOLE LEAL, ALBRITTON INSURANCE SERVICES, LLC
nleal@albrittonins.com

The City of Wauchula, Florida, through its health insurance Agent of Record, Albritton Insurance Services, LLC (“Albritton”) solicits your company to submit a Proposal in response to this Request for Proposal (“RFP”) on the above referenced goods or services. The terms, specifications, and requirements set forth in this RFP are incorporated into your response. All proposals must be signed by an authorized representative of your company in the space below. All proposals must be submitted and received by the due date and time set forth above. If you do not intend to submit a Proposal in response to this RFP, please provide notice of your intent not to respond via email to the Purchasing Contact identified above. If you submit a Proposal, this page must be completed, signed, and returned as part of your Proposal. By submitting a Proposal, you agree to comply with all terms, conditions, and requirements of this RFP.

Company Name: _____

Mailing Address: _____

City, State, Zip: _____

Federal Employer ID Number: _____

Phone Number: _____

Fax: _____

Email: _____

I CERTIFY THAT THIS PROPOSAL IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY OTHER PROPOSER SUBMITTING A PROPOSAL FOR THE SAME MATERIALS, SUPPLIES, EQUIPMENT OR SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD. I AGREE TO ABIDE BY ALL TERMS AND CONDITIONS OF THIS RFP AND CERTIFY THAT I AM AUTHORIZED TO SIGN THIS RFP FOR THE PROPOSER.

Signature: _____

Print Name: _____

Title: _____

Date: _____

1. INTRODUCTION & GENERAL INFORMATION

The City of Wauchula is soliciting fully insured and/or level funded (without individual underwriting) proposals from insurance companies licensed and authorized to operate in the State of Florida to provide health insurance for employees and retirees of the City of Wauchula (the “City”).

The listed below items should be considered when responding to this RFP:

- The City desires quotes for Single Plan options only.
- The City currently provides health insurance to employees and retirees through Blue Cross and Blue Shield of Florida (Florida Blue).
- There are currently 72 City employees and 2 retirees, plus spouses and family members, enrolled in the current plan (approximately 147 members on the medical plan).
- Florida Blue currently provides (1) health insurance plan in which City employees and retirees may participate: 05182/05183 High Deductible Health Plan. This plan is an Affordable Care Act, Fully Compliant plan.
- Health Savings Accounts (H.S.A.) are currently being offered to eligible employees and are administered by TASC. The employees pay a \$2.25/month administration fee.
- The City’s COBRA administrator is currently Florida Blue and is included with the medical at no charge. The City currently has 1 COBRA participant.
- The City is not currently enrolled in any form of “profit sharing” with the current carrier.
- The City does have a wellness program in place. The City is very interested in proposals that include employee wellness programs at no additional costs and those options that are offered with additional cost.
- The City desires to receive substantially the same plan option (single option H.D.H.P plan) and plan benefit structure for the 2020-21 benefit plan year. The City is also requesting proposals for an alternate, one (1) plan option with the benefits to be quoted listed in Attachment 8.7.3 (Fully Insured) and 8.7.4 (Level Funded) from the Proposers.
- The City does not desire individual underwriting on any level funded quotes.
- The City is considering providing a Health Reimbursement Arrangement (H.R.A.) in lieu of the current H.S.A. option.
- Alternate plans must have an H.R.A. associated with plan.
- The City Commission has given consideration to the prices available to it under rules of the Department of Management Services, Division of Purchasing, and has determined that soliciting Proposals through this RFP is in the City’s best interest.
- A summary of the medical benefits available under the current plan and is attached to this RFP in Attachment 8.3.1.

The enrollment window for current City employees and retirees is tentatively scheduled for August 26, 2020, through August 28, 2020. The effective date for enrollment will be October 1, 2020.

2. RFP CALENDAR

<u>Event</u>	
RFP Posted	June 30, 2020
Deadline to Submit Written Questions	July 10, 2020 at 4:00 p.m. EDT
Proposals Due	July 24, 2020, at 2:00 p.m. EDT
Proposals Opened	July 24, 2020, at 2:30 p.m. EDT
Ranking Committee Meeting	August 3, 2020, at 9:00 a.m. EDT
Clarification Interviews (if requested)	August 4, 2020, at 10:30 a.m. EDT
Rankings Posted	August 4, 2020, at 5:00 p.m. EDT
Recommendation to City Commission (Tentative)	August 10, 2020, at 6:00 p.m. EDT

All dates after the posting date are subject to change at the discretion of the City Commission. Proposers will be notified

of any changes by written addenda to the RFP.

3. INFORMATION TO BE INCLUDED IN THE PROPOSAL

The Proposal must include the following information in the following order. Attachments 8.1, 8.2, and 8.7-8.8 must be completed as best as possible. If sections are unable to be completed, please provide reasoning so that the City Commission does not assume the Proposer to be unresponsive.

3.1 Title Page. Identify the RFP subject, the RFP number, the Proposer's name, address, telephone number and email address, the primary contact person for the Proposer, and the date.

3.2 Table of Contents. Include a clear identification of the material provided by page number.

3.3 Certificate of Compliance. Complete, sign, and return Page 1 of this RFP.

3.4 Eligibility. The Proposal must include an acknowledgment that the Proposer meets all of the following criteria as of the date the Proposals are opened. The Proposal also must include documentation supporting eligibility as indicated below.

3.4.1 Proposer is a licensed insurer authorized to operate in the State of Florida. Provide a copy of the Proposer's current license authorizing it to operate as an insurer in the State of Florida.

3.5 Experience. The Proposal must include complete answers to all questions set forth in the Supplemental Questionnaires (**Attachments 8.1 and 8.2**) attached to this RFP.

3.6 Scope of Services. In addition to completing tables (**Attachments 8.7.1, 8.7.2, 8.7.3, 8.7.4, 8.7.5, 8.8.1, 8.8.2, 8.8.3, and 8.8.4**) in this section, the Proposal must include complete answers to all questions set forth in the Supplemental Questionnaires, (**Attachments 8.1 and 8.2**) attached to this RFP. The Proposal must describe in detail each health insurance plan the Proposer proposes for the City.

3.6.1 The Proposer is asked to provide proposals with 2 benefit structures. **1st**: Proposals matching current benefits as close to current structure as possible (**Attachment 8.7.1 and 8.7.2**). Both Fully Insured and Level Funded programs are asked to be quoted if available. **2nd**: Proposals matching Alternate Benefit structure (**Attachment 8.7.3 and 8.7.4**). Both Fully Insured and Level Funded programs are asked to be quoted if available. All plans are asked to be priced with all medical subscribers of the City enrolled on each plan (Single Plan Option). If an alternate plan is chosen by the City, it is the intent of the City to continue to only offer one (1) plan to eligible subscribers.

3.6.2 Identification of Differences. Proposer must complete Benefit Comparison Tables (**Attachment 8.7.1, 8.7.2, 8.7.3 and 8.7.4**) and must identify all differences between the plans currently provided through BCBS and the plans described in the Proposal.

3.6.3 Proposer must complete Top 25 Providers Network Table (**Attachment 8.7.5**)

3.7 Pricing. In addition to answering all questions in this section, the Proposal must include complete answers to all questions set forth in the Supplemental Questionnaires (**Attachments 8.1 and 8.2**) attached to this RFP. The Proposal must include the following pricing information.

3.7.1 The price of each plan the Proposer is willing to provide for City employees and retirees. Proposer must complete the Plan Rate Table(s) (**Attachments 8.8.1, 8.8.2, 8.8.3, and 8.8.4**) if quoting.

3.8 Certification of Compliance with Debarment Regulations. The Proposal must include the completed and signed Debarment Certification Statement attached to this RFP (**Attachment 8.12**).

3.9 Statement of Drug Free Workplace. A statement regarding whether the Proposer has a drug-free workplace program and a certification that the Proposer's drug-free workplace program meets all of the requirements of Section 287.087, Florida Statutes.

4 ADDENDA, WRITTEN QUESTIONS, AND SUBMISSION OF PROPOSALS

4.1 Addenda

4.1.1 The City Commission reserves the right to modify this RFP at any time after it is posted. Modifications shall be made by written addenda only. Written addenda shall be sent via email by Albritton, on behalf of the City Commission, to each entity that has been solicited to respond to this RFP and has not provided notice of its intent not to respond. Written addenda shall also be posted on the City's website www.cityofwauchula.com. If necessary, the deadlines set forth in Section 2 shall be extended to permit sufficient time to respond to any addenda.

4.1.2 Notwithstanding the procedure for issuing written addenda set forth in Section 4.1.1, Proposer remains solely responsible for determining whether any written addenda have been issued prior to submitting the Proposal.

4.2 Written Questions

4.2.1 Proposers may submit written questions seeking clarification of RFP specifications or requirements. Questions must be submitted prior to the deadline set forth in Section 2. Questions submitted after this deadline and/or questions seeking anything other than clarification of RFP specifications or requirements will not be considered.

4.2.2 All questions must be submitted via email to: Nicole Leal, nleal@albrittonins.com. Questions submitted in any other format or to any other address will not be considered.

4.2.3 Albritton, on behalf of the City Commission, will respond to written questions seeking clarification of RFP specifications and requirements by the date set forth in Section 2. Albritton will respond only via written addenda to the RFP in accordance with the procedure set forth in Section 4.1. Proposers shall not rely on responses or information provided in any other manner.

4.3 Submission of Proposals

4.3.1 Proposals must be submitted and received by the date and time set forth in Section 2. Proposals received after the date and time set forth in Section 2 will be rejected as non-responsive.

4.3.2 Proposals must be submitted electronically. Two accepted methodologies are secure vendor file transfer and secure encrypted email transmission. It is the intent of the City to mimic the "sealed bid opening" process in an electronic fashion.

4.3.2.1 Secure vendor file transfer method may be used so far as time stamps of proposal opening and proposal un-encryption are evident. A proposal submitted via secure vendor file transfer shall be deemed received upon receipt of an email containing the instructions for the secure file transfer.

4.3.2.2 Secure encrypted email transmission also may be used. Delivery of secure files must be made prior to bid opening date and time. File encryption password or key must be transferred to City post bid due date and time but prior to bid opening due date and time. Email submissions will be sent to the following:

Holly Smith, City Clerk: hsmith@cityofwauchula.com

4.3.2.3 Electronic Copies. Two (2) electronic copies of the Proposal shall be submitted. One (1) marked Original will be in complete form in a .pdf format. This file should represent the entire proposal as if it were printed and bound. One (1) marked copy can be submitted with individual files that can be opened individually. These electronic copies shall be in .pdf or .xls (where required) format. All attachments that require the proposer to complete must be submitted in the requested electronic format listed in section 8 (.pdf or .xls).

4.3.2.4 Less Than Two Responsive Proposals. If less than two responsive Proposals are received, then the City Manager may proceed to negotiate on the best terms and conditions with the lone responsive Proposer or with any other vendor who did not submit a responsive Proposal.

5 EVALUATION OF PROPOSALS

5.1 Committee Established by City Commission. Proposals shall be evaluated and ranked by a Committee established by the City Commission. Albritton will assist the Committee in an advisory capacity only.

5.2 Initial Analysis. After the Proposals are opened, Albritton will initially analyze the proposals and prepare an analysis for the Committee.

5.3 Committee Meeting. After Albritton prepares the analysis, the Committee shall meet to discuss the Proposals. The Committee reserves the right to interview any or all Proposers who submit responsive Proposals for the purpose of clarifying information contained in the Proposals, but the Committee is not required to do so. If the Committee decides to interview any Proposer(s), interviews shall be conducted in accordance with Section 5.4. If the Committee decides not to interview Proposers, the Committee may proceed to rank the Proposals.

5.4 Interviews. If the Committee decides to interview Proposers who submit responsive Proposals, each interview shall be limited to clarifying questions regarding the Proposal submitted by the Proposer. Interviews, if required, shall be part of the evaluation process and the Committee shall not rank Proposals until after all interviews are conducted.

5.5 Ranking. The Committee shall rank each Proposal based on the following criteria:

<u>Category</u>	<u>Maximum Points</u>
References	10
Scope of Services	45
Price	45
Total	100

The Proposer who submits the Proposal with the most points will be ranked first, the Proposer who submits the Proposal with the second most points will be ranked second, and so forth.

5.6 Notice of Ranking. Rankings shall be posted electronically at www.cityofwauchula.com on the date and time set forth in Section 2. As a courtesy only, rankings shall also be emailed to Proposers at the email address listed on Page 1 of the Proposal; however, Proposers shall not rely on email for notice of the rankings, and it is Proposers' responsibility to check the City's website for notice of rankings.

5.7 Negotiation. After rankings are posted and the time for protest has elapsed, the Committee shall proceed to negotiate on behalf of the City Commission with the highest ranked Proposer. The Committee reserves the right to negotiate any term, condition, specification (including price) and other requirements with the Proposer. If the Committee cannot negotiate an agreement with the highest ranked Proposer, the Committee may negotiate with the next highest ranked Proposer, and so forth.

5.8 Recommendation. Upon successfully negotiating an agreement with a Proposer, the Committee shall recommend to the City Manager who will then recommend to the City Commission that the contract be awarded to the Proposer upon the terms and conditions to which the Proposer has agreed.

5.9 City Commission Review. The City Commission shall either approve or reject the City Manager's recommendation. If the City Commission rejects the City Manager's recommendation, the City Commission may negotiate further any term, condition, specification (including price), and other requirement with the recommended Proposer. If the City Commission cannot negotiate an agreement with the recommended Proposer, the City Commission may negotiate with the next highest ranked Proposer, and so forth.

6 GENERAL TERMS AND CONDITIONS

6.1 Rejection of Proposals. The City Commission reserves the right to reject any and all Proposals.

6.2 Waiver of Technicalities and Irregularities. The City Commission reserves the right to waive any irregularities, technicalities, or formalities in any Proposal.

6.3 Irrevocability of Proposal. A Proposal may not be withdrawn without the written consent of the City Manager.

6.4 Applicable Law. Proposers will comply with all applicable Federal, State and Local laws, statutes, regulations and ordinances, including but not limited to City of Wauchula policies, procedures, ordinances and regulations. This RFP and any contract awarded under it is governed and interpreted by the laws of the State of Florida. Venue for any action shall lie in the Circuit Court in and for Hardee County, Florida.

6.5 No Reliance on Other Information. Proposers shall rely solely on this RFP, its attachments, and any written addenda thereto. Information obtained from any other source is not binding and shall not be relied upon.

6.6 Public Records Law. Proposal openings will be public on the date and time they are opened. The public opening will acknowledge receipt of the Proposals only. The information contained in Proposals will not become public record until thirty (30) days after the date of opening or until posting of a recommendation for award, whichever occurs first. Thereafter, Proposals and all information contained therein will be open for inspection in accordance with Florida public records laws. To the extent a Proposer asserts any portion of its proposal is exempt from disclosure under Florida's public records laws, the Proposer in its Proposal must identify the information it asserts is exempt from disclosure and the specific statutory basis for the exemption. The City Commission retains the sole right to determine, subject to applicable laws and regulations, whether the information identified by the Proposer is exempt from disclosure. The City Commission shall not be liable to the Proposer for releasing any information in response to a public records request regardless of whether the information is exempt from disclosure.

6.7 Public Entity Crimes. Pursuant to Section 287.133, Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list. By submitting a Proposal, a Proposer certifies compliance with Section 287.133, Florida Statutes, and with all other applicable laws and regulations regarding public entity crimes.

6.8 Conflict of Interest. This RFP is subject to the provisions of Chapter 112, Florida Statutes, which among other things sets forth restrictions on the ability of City employees acting in a private capacity to do business with the City. Proposers must disclose the name of any employees who are also employed by the City.

6.9 Cone of Silence. Proposers and their lobbyists are prohibited from having any communications concerning this RFP with any City Commission member, City Commission candidate, and/or City employee beginning at the time this RFP is posted and continuing until the contract is awarded approved by the City Commission. The City Commission shall reject as non-responsive any Proposal submitted by a Proposer who violates this provision.

6.10 No Gratuities. Proposers and their lobbyists are prohibited from providing or offering to provide any gratuity, favor, or other item of value for the purpose of influencing the decision regarding this RFP. The City Commission shall reject as non-responsive any Proposal submitted by a Proposer who violates this provision.

6.11 Non-Discrimination. Proposer shall not discriminate against any employee or applicant for employment because of race, sex, religion, color, age, disability, national origin, or any other class protected under state or federal law. Proposer shall fully comply with all applicable Americans with Disabilities Act laws and regulations.

6.12 Deviations from RFP. The awarded Firm shall clearly indicate, as applicable, all areas in which the services proposed do not fully comply with the requirements of this Request for Proposal. The decision as to whether an item fully complies with the stated requirements rests solely with the City Commission.

6.13 Vendor Registration. If awarded the contract, the Proposer must complete any required vendor registration process prior to execution of the contract.

6.14 Protest of Award

6.14.1 Any Proposer who desires to protest the Committee's ranking decision shall file a notice of protest, in writing, within 72 hours after the rankings are posted. Saturdays, Sundays, state holidays or days during which the City is closed shall be excluded from the computation of the 72-hour notice of protest period. The Protest shall be in writing and shall identify the protester and the solicitation and include a factual summary of the basis of the Protest and the particular grounds for the Protest. Any grounds not stated shall be deemed to have been waived by the protestor.

6.14.2 Along with the notice of protest, the protestor must file a protest bond of an amount equal to one percent (1%) of the value of the solicitation or five thousand dollars (\$5,000), whichever is greater. This bond shall be by a U.S. Postal Service money order or by a certified cashier's check or bank check payable to the City of Wauchula. If the protestor prevails, the bond shall be returned. The protest shall be considered by the City Commission within 30 days after receipt of the protest. Other Proposers shall be invited to attend the meeting. At the meeting, the protestor or his or her representative may make an oral presentation and present written documentation to the Commission. Other Proposers likewise may make an oral presentation and present written documentation to the Commission. The Commission may ask questions of the protestor and other Proposers. At the conclusion of such presentations, the Commission shall vote to accept or reject the protest. Notices of protest and formal written protests shall be filed at 126 South 7th Ave., Wauchula, FL 33873. Failure to timely file a protest, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

7 TERMS OF CONTRACT AWARDED UNDER THIS RFP

7.1 Cancellation. The contract may be cancelled by the City Commission for any reason upon thirty (30) days advance written notice.

7.2 Indemnification. To the extent permitted by law, contractor shall defend, indemnify and hold harmless the City, its officers and employees from any and all claims, liabilities, damages, losses, including but not limited to reasonable attorney's fees, arising from the actual or alleged negligence, recklessness, intentional misconduct, and/or any other act

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or omission of contractor, its employees, officers, or agents, committed in connection with contractor's performance of the contract.

7.3 Insurance. Without limiting its liability, the contractor shall be required to procure and maintain during the life of the contract, at its own expense, insurance of the types and in the minimum amounts stated below as will protect the contractor, the City Commission, and the City from claims which may arise out of or result from performance of the contract

7.3.1 Workers' Compensation Insurance covering all employees in compliance with applicable state and federal laws. Such insurance must include Employer's Liability Coverage with a minimum limit of \$1,000,000 for each accident.

7.3.2 Comprehensive General Liability Insurance with minimum limits of \$1,000,000 per occurrence, Combined Single Limit for Bodily Injury Liability and Property Damage Liability. Such insurance shall include Premises and/or Operations Coverage; Independent Contractors and Products and/or Completed Operations Coverage; Broad Form Property Damage Coverage; and a Contractual Liability Endorsement.

7.3.3 Business Vehicular Liability Insurance with minimum limits of \$1,000,000 per occurrence, Combined Single Limit for Bodily Injury Liability and Property Damage Liability. Such insurance shall include Owned Vehicles Coverage, Hired and Non-Owned Vehicles Coverage and Employees Non-Ownership Coverage.

7.3.4 Professional Liability (Errors and Omissions) Coverage with minimum limits of \$1,000,000 per occurrence with respect to negligent acts, errors, or omissions in connection with the professional services to be provided and any deductible not to exceed \$50,000 each claim.

7.3.5 The City shall be listed as an Additional Insured on the Comprehensive General Liability policy. In the event such policy expires prior to the termination of the contract, a renewal certificate shall be issued 30 days prior to said expiration date. The policy shall provide a 30-day notification clause in the event of cancellation or modification to the policy.

7.3.6 Unless otherwise specified, it shall be the responsibility of the contractor to ensure that all subcontractors comply with the same insurance requirements herein. All certificates of insurance must be on file with and approved by the City before the commencement of performance under the contract. Waivers of subrogation shall also be provided upon approval of the applicable insurers.

7.3.7 The contractor shall "flow down" the requirements of this provision to all subcontractors.

7.3.8 The limits of insurance required above must be retained throughout the term of the contract. The contractor must notify the City immediately if any of the required coverage limits are reduced due to claim activity or for any other reason.

7.3.9 Policies shall be written on an "occurrence" basis.

7.4 Designated Contact. Contractor shall appoint a person to act as the primary contact with the City. The person appointed as primary contact shall be readily available during normal business hours and have sufficient knowledge to communicate with the City regarding the terms of the contract and the insurance provided to City employees and retirees.

7.5 Ownership of Records. All records created for or provided to the City in connection with the contract shall become and remain the sole property of the City. Upon termination of the contract, the contractor shall deliver to the City all documents, including reports and all other data and material prepared or obtained by the contractor, in connection with

the project.

7.6 Storage and Access to Records. All records of contractor and any subcontractor of contractor created or maintained in connection with the contract shall be made available, upon request by the City, for inspection and copying. Contractor shall maintain auditable records concerning the contract adequate to account for all receipts and expenditures, and to document compliance with the specifications. These records shall be kept in accordance with generally accepted accounting principles, and the City reserves the right to determine record-keeping method in the event of non-conformity. These records shall be maintained for five (5) years after final payment has been made.

8 LIST OF ATTACHMENTS

- 8.1** Fully Insured **Supplemental Questionnaire** (printed and electronic responses (.pdf or .xls) to be completed by the proposer)
- 8.2** Level Funded **Supplemental Questionnaire** (printed and electronic responses (.pdf or .xls) to be completed by the proposer)
- 8.3** Benefit Summaries
 - 8.3.1** Florida Blue, Blue Options Plan 05182/05183
- 8.4** Census Report (All active and retired employees including sex, zip, date of birth, employment status and coverage level)
- 8.5** Available Claim Reporting
 - 8.5.1** High Cost Claims Report Period 10/2016-12/2017
 - 8.5.2** High Cost Claims Report Period 01/2019-03/2020
 - 8.5.3** BVI Report 02/2018-04/2019
 - 8.5.4** Medical Renewal Letter 10/01/2017
 - 8.5.5** Medical Renewal Letter 10/01/2018
 - 8.5.6** Medical Renewal Letter 10/01/2019
- 8.6** 4 Year Monthly Rate and Contribution
 - 8.6.1** Monthly Rate Contribution amount by employer and employee
- 8.7** Plan Benefit Comparison Table (printed and electronic responses (.xls) to be completed by the proposer)
 - 8.7.1** Comparison Table to Current Plan – Fully Insured
 - 8.7.2** Comparison Table to Current Plan – Level Funded
 - 8.7.3** Comparison Table to Proposed Alternate Plan – Fully Insured
 - 8.7.4** Comparison Table to Proposed Alternate Plan – Level Funded
 - 8.7.5** Comparison Table – Top 25 Provider
- 8.8** Proposed Plan Rate Tables (printed and electronic responses (.xls) to be completed by the proposer)
 - 8.8.1** Proposed Rates to Current Plan Table – Fully Insured
 - 8.8.2** Proposed Rates to Current Plan Table – Level Funded
 - 8.8.3** Proposed Rates to Alternate Plan Table – Fully Insured
 - 8.8.4** Proposed Rates to Alternate Plan Table – Level Funded
- 8.9** Agent of Record Appointment
- 8.10** Agent Commission/Service Fee Schedule
- 8.11** Certification of Compliance with Debarment Regulations