

The Wauchula Planning and Zoning Board met on Monday, August 21, 2017 at 5:30 p.m.

The following members were present: Gerald Waldron, Wayne Johnson and Ray Graham.

Vice-Chairman Garry Phillips was absent and Chairwoman Donna Steffens arrived at 5:37 p.m.

Also present were Community Development Coordinator Kyle Long and Deputy City Clerk Victoria Thompson.

**Graham motioned to appoint Waldron Chair Pro-Tem, seconded by Johnson.**

**Deputy City Clerk Thompson polled the Board, all were in favor. Motion carried.**

**Chair Pro-Tem Waldron called the meeting to order**

#### **Approval of Minutes – April 17, 2017**

Graham motioned to approve the minutes as presented, seconded by Johnson.

Deputy City Clerk Thompson polled the Board, all were in favor. Motion carried.

#### **Chairwoman Steffens arrived and Waldron stepped down**

#### **Variance Request – 231 W Main Street – Clay Cobb**

Mr. Long reviewed the Staff Report, the Variance Request and other documentation.

Mr. Lavon Cobb was present to answer questions posed by the Board.

Discussion was held on the project and its impact upon the community.

Graham motioned to recommend approval of the Variance Request to the City Commission, seconded by Waldron.

Deputy City Clerk Thompson polled the Board, all were in favor. Motion carried.

#### **Variance Request – 207 N 7<sup>th</sup> Avenue – 1<sup>st</sup> United Methodist Church**

Mr. Long reviewed the Staff Report, the Variance Request and other documentation for the Board.

Mr. Wayne Warren was present to answer questions posed by the Board.

Discussion was held on the project including the safety the new proposed entry porch will provide for the children going from Sunday School to the Fellowship Hall.

Steffens motioned to recommend approval of the Variance Request to the City Commission, seconded by Graham.

Deputy City Clerk Thompson polled the Board, all were in favor. Motion carried.

#### **Capital Improvement Element Update**

Mr. Long reviewed the updates to the Capital Improvement Element for the Board's consideration. Some discussion was held with Mr. Long pointing out the only changes were dates and the addition of the Five-Year Schedule of Capital Improvements.

Waldron motioned to recommend approval of Ordinance 2017-10 to the City Commission, seconded by Graham.

Deputy City Clerk Thompson polled the Board, all were in favor. Motion carried.

#### **Public Comment**

There was no response to calls for Public Comment.

**Old/New Business**

There was no Old/New Business to discuss.

With no further business to discuss, Graham motioned to adjourn, seconded by Waldron.  
Chairwoman Steffens adjourned the meeting at 6:20 p.m.

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Chairwoman Donna Steffens

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Deputy City Clerk Victoria Thompson