

On Monday, May 1, 2023 at 5:00 p.m., the City of Wauchula Commission met for its regular scheduled workshop.

Nadaskay called the workshop to order.

Commissioners present were Mayor Pro-Tem Neda Cobb, Russell Smith, Mayor Richard Nadaskay, and Gary Smith. Sherri Albritton was absent.

Also present were Interim City Manager Olivia Minshew, Assistant City Manager/Police Chief John Eason, Finance Director Martha Felix, Director of Project Management and Procurement Ward Grimes, Community Redevelopment Director Jessica Newman, Communication Coordinator Katie Wheeler, Community Development Director Kyle Long and City Clerk Stephanie Camacho and City Attorney Kristie Hatcher-Bolin.

National Day of Prayer Proclamation

Pastor Wendell Smith presented the proclamation to declare May 4, 2023 the National Day of Prayer.

Ordinance 2023-01

Long addressed the Commission and invited Marisa Barmby to share a presentation on the proposal to rezone Seminole Park. After the presentation, Long shared with Commission some concerns received from residents in this area, as well as a petition that was submitted with numerous signatures on it, many of which do not reside near the Seminole Park area. Cobb commented that she was excited about the housing project planned for this area. R. Smith asked if the property had been surveyed yet. Long responded no. The survey will be done once the construction phase is ready to begin.

RFP 2023-01 Independent Audit Services

Minshew addressed the Commission and explained the committee met, looked at the evaluation factors and had no additional comments. The committee voted to recommend approval of the RFP.

RFQ 2023-01 Professional Engineering Services – Airport

Eason address the Commission and gave a brief background summary on the process that occurred for this RFQ. Eason explained that two companies submitted bid packets and, after the committee evaluated them, recommended the City enter into a master consulting agreement with AVCON. Eason mentioned that AVCON was the City's current engineer on record and had been for approximately 30 years with no complaints.

Special Event Application – Hometown Happy Hour

Newman addressed the Commission about this recurring event.

Nadaskay adjourned the Commission Workshop and called to order the Workshop of the Board of Directors of the Wauchula Community Redevelopment Agency

RFP CRA 23-02 Crews Park Pavilion Completion

Newman addressed the Board and presented the bidding documents for completion of this project.

Evers – Revitalization Grant Application

Newman addressed the Board and presented photographs of the work that needs to be done as well as quotes to complete the work. Newman explained the terms of the grant. Kenneth and Sara Evers were

present for any questions. Evers provided more explanation of the repairs that need to be done to the building, both interior and exterior.

AE Global Contract Discussion

Newman addressed the Board and presented a contract for service to replace the sound equipment in the auditorium. Nadaskay asked if the gear gets installed as it comes in. Newman replied, no. Newman explained that AE Global will have other steps to take in order to prep the gear before it can be installed. The gear will all be shipped to their shop where they can prep it and then deliver and install it all at one time. Newman stated the projected deadline for this project is September 30, 2023, assuming all the equipment comes in on time. Chris with AE Global joined via Zoom to address any questions. The Commission asked to clarify the "Due Date" section on the Schedule of Payments. Chris explained the dates were actually invoice dates, not due dates. Chris also stated it would take approximately 2-3 weeks to complete the installation. Nadaskay asked Chris, in his experience, how long does it take a new user to become proficient in using this equipment. Chris explained they would train any users on the new equipment, which would take a matter of an afternoon to do. Greg Davis with AE Global also joined via Zoom and confirmed they would work out training as necessary for users to learn how to use the new equipment. Hatcher-Bolin asked for clarification on invoicing for labor costs. Davis explained the type of work that is performed during the prep process prior to installation which is why they bill for labor up front.

Nadaskay adjourned the Wauchula Community Redevelopment Agency Board Workshop and reconvened the Commission Workshop

City Manager Discussion

Nadaskay stated he feels that Minshew has done a wonderful job and is the right person for the job. Nadaskay did mention Minshew's residency is not currently in the city of Wauchula. Minshew responded, stating she would follow the Charter and establish residency here however, she would also still maintain ownership of her out-of-county home because it was gifted to her by family. Nadaskay asked Minshew what her vision for the City would be. Minshew explained the staff has built a strategic plan for the City over the past few years and therefore, her vision would be OUR vision. Minshew intends to make sure we are holding ourselves accountable to get ourselves one step closer to the vision that we put together for our city. Minshew stated she doesn't have plans to necessarily do anything different, but to make sure the work we've already done is seen through. Cobb also commented she feels Minshew is the right person for this job and she is excited for Minshew to take the position. R. Smith commented he's confident Minshew can do the job and has the qualifications to do so. Minshew stated she plans to continue the succession plan by training staff for future growth. She stated she is excited to step into her new role. Nadaskay advised Minshew to start the contract negotiation process with the labor attorney for review.

With no further business to discuss, Nadaskay adjourned the Workshop at 6:16 p.m.

Mayor Richard K. Nadaskay, Jr.

City Clerk Stephanie Camacho