

On Monday, March 13, 2023 at 6:00 p.m., the City of Wauchula Commission met for its regular meeting in the Commission Chambers at 225 East Main Street, Suite 105, Wauchula.

Nadaskay called the meeting to order.

Commissioners present were Mayor Pro-Tem Neda Cobb, Commissioner Russell Smith, Mayor Keith Nadaskay, Commissioner Gary Smith and Sherri Albritton.

Also, present were Interim City Manager Olivia Minshew, Assistant City Manager/Finance Director Sandee Braxton, Assistant City Manager/Police Chief John Eason, Director of Project Management and Procurement Ward Grimes, Director of Support Services & Internal Auditing James Braddock, Community Development Director Kyle Long, CRA Director Jessica Newman, Communication Coordinator Katie Wheeler, Police Dept. Evidence Custodian Stephanie Camacho, Assistant Finance Director Martha Felix, City Attorney Kristie Hatcher-Bolin and City Clerk Holly Smith.

Nadaskay declared a quorum.

Approval of Agenda

Cobb motioned to approve the agenda as presented, seconded by G. Smith.

With no discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

Approval of Minutes from the February 6, 2023 Workshop and February 13, 2023 Meeting

Albritton motioned to approve the minutes as presented, seconded by Cobb.

With no discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

This meeting is also being held virtually.

All virtual attendees will be muted upon entry to the meeting. If you wish to participate during public comment, please raise your hand and you will be unmuted.

- To raise your hand from a computer, select "Participants" then select "Raise Hand"
- To raise your hand from a smart device, select "Participants", then select yourself, then select "Raise Hand"

To raise your hand by phone press * 9

PUBLIC COMMENT

PRESENTATION

Letter of Commendation

Eason presented Corporal Chris Gicker with a Letter of Commendation.

APPA Century Award

Minshew presented an award to the Commission she received for the City while in Washington D.C. at an APPA conference.

NADASKAY RECESSED THE COMMISSION MEETING AND CALLED TO ORDER THE GENERAL PENSION BOARD MEETING

Approval of December 12, 2022 minutes

G. Smith motioned to approve the minutes of December 12, 2022, seconded by Albritton.

With no further discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

Quarterly Reports & Earnings for the General Pension and the OPEB

Braxton discussed the 2nd quarterly reports and earnings for the General Pension and OPEB. Braxton stated the general pension gained approximately \$1,086,000 in the 1st quarter and the OPEB gained approximately \$16,000.

Albritton motioned to approve General Pension and OPEB Financial Reports of the 2nd quarter as presented, seconded by Cobb. With no further discussion, Nadaskay called for all in favor, all responded aye. For those opposed like sign, no response. Motion carried.

General Pension Valuation

Braxton presented the General Fund Valuation. Braxton stated the fund was still overfunded even with the market being down. Braxton discussed the required contribution rate for next year was 13.06%. Braxton in years past the contribution was always been 10% or under. G. Smith motioned to approve the General Pension valuation of the 7% rate of return, seconded by Albritton. With no further discussion, Nadaskay called for all in favor, all responded aye. For those opposed like sign, no response. Motion carried.

NADASKAY ADJOURNED THE GENERAL PENSION BOARD MEETING AND RECONVENED THE COMMISSION MEETING

Approval of the General Pension Board's actions

Albritton motioned to approve the actions of the General Pension Board, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

Motion carried.

CITY MANAGER/NON-CONSENT

Announce Power Cost Adjustment

Minshew announced the PCA for March was \$0.037, a decrease from the prior month. The tax-exempt portion should be \$0.028, an increase from the prior month.

City Clerk Recommendation

Minshew addressed the Commission and explained staff recommended Stephanie Camacho be appointed as the new City Clerk. Minshew stated Camacho was presented if the Commission had any questions for her.

Camacho addressed the Commission and introduced herself. The Commission briefly explained to Camacho what their expectations were.

Cobb motioned to appoint Stephanie Camacho as the City Clerk, seconded by Albritton.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

Appointment to the Recreation Complex

Minshew addressed the Commission and explained an appointment was need to replace Atchley's vacancy on the Recreation Complex Committee. G. Smith asked Minshew if she would accept the appointment. Minshew stated she would accept it.

G. Smith motioned to appoint Minshew to the Recreation Complex Committee, seconded by Cobb. With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

Acceptance of City Manager's Retirement

Atchley presented his retirement letter to the Commission. Cobb stated she was very proud of Atchley and all he had done for the City. Albritton commended Atchley on a job well done. R. Smith told Atchley he had his work cut out form him and he felt there was a lot of opportunity for Atchley to bring change to the community.

G. Smith motioned to accept City Manager's retirement letter, seconded by Albritton.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

CITY MANAGER, CONSENT AGENDA

Special Event Application – Swine & Wine Event

WakeRack Agreement

Resolution 2023-07 – FDOT Public Transportation Grant Agreement Wauchula Municipal Airport Runway 36 Study

Cobb motioned to approve the Consent Agenda, seconded by Albritton.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

COMMENTS FROM CITY ATTORNEY, COMMISSIONERS, OTHER ELECTED OFFICALS AND CITIZENS

Cobb gave RLC update.

Nadaskay recessed the Commission Meeting and called to order the Meeting of the Board of Directors of the Wauchula Community Redevelopment Agency

Approval of Minutes from the February 6, 2023 Workshop and February 13, 2023 Meeting

Albritton motioned to approve the minutes as presented, seconded by Cobb.

With no discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

Bid Award CRA RFP 22-01 – Auditorium AV

Newman addressed the Board and explained the bid packet for audio/visual. Newman stated only one bid was received. Newman recommended the bid be awarded to AE Global Media. Newman noted Lee Mikel (Hardee Players) helped with the bid process. Newman explained the cost of the equipment/labor was \$304,566.87. Newman noted Hardee Players agreed to remove the old equipment and that created a savings of \$6,037. Newman added the Mosaic Grant was for \$300,000. Albritton asked about the warranty.

Chris with AE Global stated each piece was warrantied along with the labor and installation. Chris noted it was 1 year turnkey on all installation work and each piece has the manufacturers

warranty. Newman asked for a timeframe. Chris stated they invoice for the equipment first and then the equipment is ordered and the arrival timeframe of the equipment was 2-3 months. Chris stated if there was a delay of items we would be notified. The installation would be invoiced after the completion. Lee Mikel addressed the Board and advised AE Global would train them on the equipment. R. Smith asked if there was a policy on who could use the equipment. Newman replied no but recommended the adoption of one. Albritton asked the longevity of the equipment. Chris replied 10-15 years. R. Smith asked if the company looked at the building before submitting the bid. Newman replied yes that was the mandatory pre-bid meeting. Albritton motioned to award CRA RFP 22-01 to AE Global Media, seconded by G. Smith. With no discussion, Nadaskay called for all in favor, all responded aye. For those opposed like sign, no response. Motion carried.

Nadaskay adjourned the Wauchula Community Redevelopment Agency Board Meeting and reconvened the Commission Meeting

Approval of the Wauchula Community Redevelopment Agency Board's Actions

Albritton motioned to approve the Wauchula Community Redevelopment Agency Board's actions, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

Minshew gave updates on the Digester and the Water Mainline projects. Minshew advised the Commission the Purchase Power Agreement with FPL had been executed. Minshew explained the solar project the City was involved with was being developed in phases and the developer had backed out. Minshew stated FPL was working on phase 3 and the City may be able to move their shares to phase 3.

Minshew stated the City received additional FDOT grant dollars for Melendy Street.

Minshew advised the Water & Wastewater Rate Study would be presented in April.

Minshew informed the Commission the agreement with the auditors would expire this year and an Audit Selection Committee would have to be selected. Minshew explained the selection process. R. Smith asked if the existing committee would work. Minshew replied it the selection committee could not have a staff member on it.

Nadaskay asked Minshew if she had any questions on the interview process. Minshew stated she understood she would be interviewed at the May workshop. Albritton asked if she would have a presentation. Minshew stated was one needed. Albritton stated a list of bullet points may be helpful. Nadaskay added it would be more of a conversational discussion.

The Commission wished farewell to Braxton and Smith.

With no further business to discuss, Nadaskay adjourned the Commission Workshop at 7:09 p.m.