

On Monday, August 7, 2023 at 5:00 p.m., the City of Wauchula Commission met for its regular scheduled workshop.

**Nadaskay called the workshop to order.**

Commissioners present Mayor Pro-Tem Neda Cobb, Russell Smith, Mayor Keith Nadaskay, Sherri Albritton, and Gary Smith.

Also present were City Manager Olivia Minshew, Deputy City Manager John Eason, Chief of Police Brandon Ball, Finance Director Martha Felix, Director of Project Management and Procurement Ward Grimes, Community Redevelopment Director Jessica Newman, Community Development Director Kyle Long and City Clerk Stephanie Camacho and City Attorney Kristie Hatcher-Bolin.

**Agent of Record Contract Effectuation/Services Agreement & HIPPA Agreement - Acentria**

Minshew address the Commission and explained that, previously Albritton Insurance was the City's agent of record, which was solidified through an agreement back in 2020. Minshew further explained in 2022, Acentria bought out Albritton Insurance, acquiring that agreement. Minshew stated that, due to all the changes, an amendment of this agreement was necessary. Michael Watkins from Acentria and Darren Bryan from Avail were both present to answer any questions. Albritton asked if the percentages in the contract were in line with or comparable to organizations similar to the City of Wauchula. Bryan confirmed they were within industry standards. Minshew followed up by pointing out the HIPPA agreement which was included by Acentria to ensure personal health information was protected as required by law.

**Proposed Ordinance 2023-06 Discussion**

Long address the Commission and explained the proposed ordinance would treat public and private schools the same in regards to the table of land uses. Long stated this ordinance was approved by the Planning and Zoning Board on June 19, 2023.

**Proposed Ordinance 2023-07 Discussion**

Hatcher-Bolin addressed the Commission and explained that, as of October 1, 2023, Florida legislation will require all ordinances to include a business impact statement if the ordinance falls within certain exemptions. Because this implement is new and has not been tested in any court, Hatcher-Bolin stated the City's attorneys are recommending the City include the business impact statements as a standard part of every ordinance in order. R. Smith asked if this would apply to previous ordinances. Hatcher-Bolin clarified it would not, as it would only apply to ordinances effective as of October 1, 2023.

**Nu-Hope Lease Agreement Amendment**

Minshew addressed the Commission and explained this is an amendment to extend their current contract for an additional 3 years. Minshew did point out section 14, which talks about the City paying the utility bill for this building. Some language was amended in that section which will allow the City to review that annually and change that, if necessary.

**Farr Field License Agreement Amendment**

Minshew addressed the Commission and explained this is an amendment to extend their current license agreement for an additional 2 years with the option of annual extensions. A map was also included of the usage area for this agreement.

#### **ITB 2023-02 Electric Distribution Reconductoring Project**

Minshew addressed the Commission and explained this project is to rebuild and recondutor 7 miles of electric distribution line. Minshew stated this is an ongoing project in which the City is supplying all materials and is now ready to advertise for construction bids.

#### **ITB 2023-03 Service Area 3 Watermain Rehabilitation Phase 2**

Eason addressed the Commission and explained the City received a legislative grant of just over \$2,000,000 for this project, as well as an award for \$700,000 from the Hardee County EDA. Eason stated the City is now ready to advertise for bids on this project.

#### **RFQ 2023-02 CEI Services for Melendy Street**

Long addressed the Commission and explained FDOT is requiring a separate engineer to completed the CEI services portion of this project. Long stated the City has completed the documents and is ready to seek qualified vendors.

#### **Resolution 2023-12 PTGA Runway and Taxiway Alpha Expansion**

Eason addressed the Commission regarding this grant agreement, which was granted a \$4,000,000 legislative appropriation in the state budget. Eason stated this amount was about half the amount needed to do the full project and that AVCON was working on having the required environmental study done. Eason stated this resolution would allow the City to proceed with executing the grant agreement.

#### **Resolution 2023-13 Water Quality Improvement Grant**

Minshew addressed the Commission and explained that the Hardee County IDA approached the City about acting as the developer to subdivide some property on Florida Ave, which would require an extension of water and sewer to the development. Minshew stated the project was estimated at approximately \$900,000. The EDA was able to provide \$700,000 to help partial fund the cost of this project and the Development Group was going to pick up the remainder of the cost. Minshew also stated the Development Group did find a grant program through Florida Department of Environmental Protection and this resolution would allow them to prepare a grant on the City's behalf to submit for other funding.

#### **Resolution 2023-14 Legislative Priorities**

Minshew addressed the Commission and explained this is our annual resolution to adopt the legislative bill.

#### **Quarterly Financial Report**

Felix presented the report to the Commission.

**With no further business to discuss, Nadaskay adjourned the workshop at 5:56 p.m.**

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Mayor Richard K. Nadaskay, Jr.

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City Clerk Stephanie Camacho