

On Monday, February 13, 2023 at 6:00 p.m., the City of Wauchula Commission met for its regular meeting in the Commission Chambers at 225 East Main Street, Suite 105, Wauchula.

Nadaskay called the meeting to order.

Commissioners present were Mayor Pro-Tem Neda Cobb, Commissioner Russell Smith, Mayor Keith Nadaskay, Commissioner Gary Smith and Sherri Albritton.

Also, present were City Manager Terry Atchley, Deputy City Manager Olivia Minshew, Assistant City Manager/Finance Director Sandee Braxton, Assistant City Manager/Police Chief John Eason, Director of Project Management and Procurement Ward Grimes, Community Development Director Kyle Long, CRA Director Jessica Newman, City Attorney Kristie Hatcher-Bolin and City Clerk Holly Smith.

Nadaskay declared a quorum.

Approval of Agenda

Albritton motioned to approve the agenda as presented, seconded by G. Smith.

With no discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

Approval of Minutes from the January 9, 2023 Meeting

Cobb motioned to approve the minutes as presented, seconded by Albritton.

With no discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

This meeting is also being held virtually.

All virtual attendees will be muted upon entry to the meeting. If you wish to participate during public comment, please raise your hand and you will be unmuted.

- To raise your hand from a computer, select "Participants" then select "Raise Hand"
- To raise your hand from a smart device, select "Participants", then select yourself, then select "Raise Hand"

To raise your hand by phone press * 9

PUBLIC COMMENT

PRESENTATION

The Development Group – Denise Grimsley

Denise Grimsley

Grimsley addressed the Commission and showed them a presentation explaining the roles of the Economic Development Authority (EDA), Industrial Development Authority (IDA), Economic Development Council, Wauchula CRA & Main Street Wauchula and the Chamber of Commerce. Grimsley explained how The Development Group was derived. The Commission thanked Grimsley for informing them on what was going on within the County.

CITY MANAGER/NON-CONSENT

Announce Power Cost Adjustment

Atchley announced the PCA for November was \$0.041, the same the prior month. The tax-exempt portion should be \$0.025, an increase from the prior month.

Resolution 2023-06 – CPTA Grant Agreement – 10-year Water Supply Plan

Long addressed the Commission and explained Resolution 2023-06.

Albritton motioned to approve Resolution 2023-06, seconded by G. Smith.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

Approval of Planning Advisory Services for the 10-year Water Supply Plan

Long addressed the Commission and explained the planning advisory services for the 10-year Water Supply Plan.

G. Smith motioned to approve the planning advisory services for the 10-year Water Supply Plan, seconded by Cobb.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

Acceptance of City Manager's Retirement

Atchley presented his retirement letter to the Commission. Cobb stated she was very proud of Atchley and all he had done for the City. Albritton commended Atchley on a job well done. R. Smith told Atchley he had his work cut out from him and he felt there was a lot of opportunity for Atchley to bring change to the community.

G. Smith motioned to accept City Manager's retirement letter, seconded by Albritton.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

Discuss City Manager's Vacancy

Atchley addressed the Commission and explained the need for an appointment for an Interim City Manager. Atchley stated the appointment would need to be effective March 2, 2023. Atchley noted 11-years ago the City had an interim City Manager. Atchley stated it was his recommendation for the Commission to appoint Olivia Minshew as the interim City Manager. Atchley mentioned the Mayor could work with Minshew in drafting an employment contract (full-time City Manager) if the Commission so chose to do so. Atchley also recommended Eason move into the Deputy City Manager position and Brandon Ball would move into the Police Chiefs position and one police officer would need to be hired. Atchley added those were his recommendations. R. Smith stated he agreed that Minshew was the best suited for the position because she had been with the City almost 20-years and had been the interim City Manager before. R. Smith added nothing against the recommendation for Eason but how he read the City Charter, the Commission only hired three people, the City Manager, the City Attorney and the City Clerk. R. Smith stated he felt it should be up to Minshew on who becomes her Deputy City Manager. Atchley stated he was just wanted to advise the Commission on Minshew's thoughts. R. Smith wanted to make it clear that he did not want Minshew to feel like her hands were tied on who she promoted. Nadaskay asked Minshew if she was interested in the position. Minshew addressed the Commission and stated she would be honored, humbled and a mix of emotions to accept the position.

R. Smith motioned to make Minshew the interim City Manager effective March 2, 2023, seconded by Albritton. The Commission commended Minshew on a job well done.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

Appointment Consideration to Replace Mr. Atchley on the EDA Board

Atchley addressed the Commission and recommended appointing Minshew to fill his vacancy on the EDA Board.

G. Smith motioned to appoint Minshew to fill the vacancy on the EDA Board, seconded by Cobb.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

Avail Benefits Agreement

R. Smith motioned to approve the Avail Benefits Agreement and authorize the City Manager to sign the agreement, seconded by Albritton.

Albritton stated she wanted to clarify the first twelve months were free. Derren Bryan replied there was a cost associated, however it was an United Healthcare contract credit.

With no further discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

CITY MANAGER, CONSENT AGENDA

Extending the EDA Grant for the Water Mainline

Resolution 2023-04 – FDEP Grant for Southwest Area Elevated Water Tower & Transmission Line

Resolution 2023-05 – FEMA DMS Grant

ITB 23-01 – Administrative/Police Department Building Roof Repair

Surplus Equipment – 55Q

RFQ 23-01 – Professional Engineering Services - Airport

Cobb motioned to approve the Consent Agenda, seconded by Albritton.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

COMMENTS FROM CITY ATTORNEY, COMMISSIONERS, OTHER ELECTED OFFICIALS AND CITIZENS

Cobb gave RLC update.

Nadaskay recessed the Commission Meeting and called to order the Meeting of the Board of Directors of the Wauchula Community Redevelopment Agency

Approval of Minutes from the September 12, 2022 and November 14, 2022 Meetings

Cobb motioned to approve the minutes as presented, seconded by G. Smith.

With no discussion, Nadaskay asked for all in favor, all responded aye.

Motion carried.

CRA RFP 23-01 – Auditorium Architect

Albritton motioned to approve CRA RFP 23-01, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

CRA RFP 23-02 – In-Fill Housing

G. Smith motioned to approve CRA RFP 23-02, seconded by Albritton.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

Krause Services Contract Extension

G. Smith motioned to approve the Krause services contract agreement, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

Nadaskay adjourned the Wauchula Community Redevelopment Agency Board Meeting and reconvened the Commission Meeting**Approval of the Wauchula Community Redevelopment Agency Board's Actions**

Albritton motioned to approve the Wauchula Community Redevelopment Agency Board's actions, seconded by Cobb.

With no discussion, Nadaskay called for all in favor, all responded aye.

For those opposed like sign, no response. Motion carried.

The City Commission presented Atchley with a retirement plaque.

With no further business to discuss, Nadaskay adjourned the Commission Workshop at 7:20 p.m.

Mayor Richard K. Nadaskay, Jr.

City Clerk Holly Smith